



<u>SUBJECT</u>	<u>EFFECTIVE DATE</u>	<u>ISSUE</u>	<u>PAGE</u>
Enrollment period	12/04/2008	BP-10	1 of 2

I. Policy Statement

The Imperial Valley Telecommunications Authority (“IVTA”) was created to provide a high speed network infrastructure to facilitate the usage of technology in Imperial County. It is the intent of this policy to provide a clear understanding of the fees associated with the declaration of demarcation sites during the open enrollment period.

II. Definitions

- **Demarcation Point** – The Demarcation Point is that point at which operational control or ownership of communications facilities changes from one organizational entity to another. The Demarcation Point includes the network interconnections and equipment necessary to provide access to the network.
- **Site** – Location of member agencies demarcation point which can be at the agency’s building, usually at the entrance facility or telecommunications room; or at a point outside the building at a communications pedestal or a fiber junction box located on a communications pole or other suitable location.
- **Existing Site** – Refers to an existing site(s) not declared as a demarcation point by the member agency.

III. General Information

In an effort to provide and extend its services to all public agencies in Imperial Valley, the IVTA is offering an open enrollment period in which public agencies have the opportunity to add existing sites to their list of demarcations and new agencies may join the IVTA. The enrollment period will open on January 1, 2013, and close on June 30, 2014. The objective of this enrollment period is to allow current member agencies to declare existing sites not previously declared as demarcation points as well as to allow non-member agencies to become members of the IVTA and declare existing or planned future sites as demarcation points. The newly declared demarcation points will be considered during the planning and engineering of the IVTA network, thereby reducing the fiscal impact to IVTA member agencies in the future.

During the enrollment period there will be a onetime fee of \$10,000 for existing or new agency members. The agency will have the option of paying the enrollment fee upfront or spreading it over a period of five years on equal payments of \$2,000.00 per year. The enrollment fee will be assessed per public agency, independently of the number of demarcation points declared. Demarcation fees will be assessed per demarcation points declared, at the effective rate as of July 1, 2013. The newly declared demarcation points will not be subject to the Site Credit policy. In addition, the engineering and construction costs associated with these new demarcation points shall be the sole responsibility of the member agency.

<u>SUBJECT</u>	<u>EFFECTIVE DATE</u>	<u>ISSUE</u>	<u>PAGE</u>
Enrollment period	12/04/2008	BP-10	2 of 2

IV. Agency Responsibility

It is the responsibility of the agency to identify all existing and possible future demarcation points to the IVTA Board in a timely manner. The agency is also responsible of notifying the Board of any change of status on any of the identified sites.

V. Network Administrator Responsibility

The Network Administrator shall be responsible for updating and maintaining the demarcation point inventory. At the beginning of each fiscal year, the Network Administrator will provide the IVTA Board with a report showing demarcation points status