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| Transfer of Demarcations | 6/01/2006             | BP-08        | 1 of 1      |

## **I. Policy Statement**

It is the intent of the Imperial Valley Telecommunications Authority (“IVTA”) to provide a clear understanding of the process and requirements involved in transferring demarcations among IVTA’s member agencies.

## **II. Definitions**

- **Demarcation Point** – The Demarcation Point is that point at which operational control or ownership of communications facilities changes from one organizational entity to another. The Demarcation Point includes the network interconnections and equipment necessary to provide access to the network.
- **Site** – Location of the member agency’s demarcation point can be at the agency’s building, usually at the entrance facility or telecommunications room; or at a point outside the building at a communications pedestal or a fiber junction box located on a communications pole or other suitable location.

## **III. General Information**

Each of the IVTA member agencies has a given number of sites identified as demarcations. The goal of the IVTA is to provide high-speed access to each of these demarcations. A situation could arise in which a member agency no longer needs or decides not to provide high speed access to a given site. Under these circumstances, the member agency could enter into an agreement with another IVTA member agency for the purpose of transferring the rights and obligations of that specific demarcation.

## **IV. Agencies responsibility**

The agencies interested in participating in a demarcation transfer transaction, shall request and receive authorization to proceed from the IVTA Board before entering into any type of agreement.

In order for the transfer agreement to be executed the following requirements shall apply:

- a) The agencies shall be members of the IVTA in good standing.
- b) The demarcation being transferred shall be free of outstanding payments.
- c) If the demarcation being transferred has earned a credit based on the unconnected site policy (BP-03), such credit remains available to the transferor.
- d) There shall be no negative financial impact to the IVTA budget.

## **V. Network Administrator Responsibility**

The Network Administrator shall be responsible for updating all records to reflect the transfer.