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## I. Policy Statement

The Imperial Valley Telecommunications Authority (“IVTA”) was created to provide a high speed network infrastructure to facilitate the usage of technology in Imperial County. It is the intent of this policy to provide a clear understanding of when an IVTA member agency is required to declare a site as a demarcation point.

## II. Definitions

- **Demarcation Point** – The Demarcation Point is that point at which operational control or ownership of communications facilities changes from one organizational entity to another. The Demarcation Point includes the network interconnections and equipment necessary to provide access to the network.
- **Site** – Location of the member agency’s demarcation point can be at the agency’s building, usually at the entrance facility or telecommunications room; or at a point outside the building at a communications pedestal or a fiber junction box located on a communications pole or other suitable location.

## III. General Information

Imperial Valley is constantly growing and inherent to its growth is the need for additional public services. The need for public services in many cases requires the construction of new facilities to house police, fire, schools, city or county administrative offices. In most situations, the land is allocated to house such facilities, but actual construction of the site may take several years. All new sites requiring high speed connectivity need to be declared as a demarcation point six months prior to the recordation of the map.

The objective for declaring new sites as demarcation points is to allow for the inclusion of these sites in the master planning of infrastructure projects that will facilitate the delivery of services to these sites and minimize the fiscal impact to the IVTA member agencies in the future.

Undeclared sites will not be considered as part of the master planning, therefore connecting these sites in the future will require additional engineering and construction, resulting in higher costs to connect the sites. These additional costs shall be the sole responsibility of the member agency that failed to timely declare the new sites.

Fees for each newly identified demarcation site shall be assessed at 25% of the current demarcation yearly fee with payments not to exceed two years. Full demarcation fees will be assessed starting on the fiscal year in which the construction bid is awarded.

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#### **IV. Agency responsibility**

It is the responsibility of the agency to identify all existing and possible future demarcation points to the IVTA Board in a timely manner. The agency is also responsible of notifying the Board of any change of status on any of the identified sites.

#### **V. Network Administrator Responsibility**

The Network Administrator shall be responsible for updating and maintaining the demarcation point inventory. At the beginning of each fiscal year, the Network Administrator will provide the IVTA Board with a report showing demarcation points status.