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I. Policy Statement

It is the policy of the Imperial Valley Telecommunications Authority (“IVTA”) to provide a clear understanding of how the expenses incurred for engineering and permits for a construction project will be allocated and accounted for.

The Network Administrator is responsible for the engineering and construction necessary to provide connectivity to all demarcation points of the IVTA as designated by each of the IVTA member agencies (“Agency”).

The network administrator will track independently all costs associated with each demarcation or backbone project.

II. Definitions

- **Engineering.** – The engineering consists of one or more of the following: Initial assessment by contractor; site surveys; drawings of proposed routes for the fiber optic cable (aerial or underground); drawings of proposed location of wireless links; drawings for trenching if underground work is required.
- **Permits** – Any permits that are required by the City and/or County before construction takes place. Example: Encroachment permits, rights of way, road crossings.
- **Demarcation Point** – The Demarcation Point is that point at which operational control or ownership of communications facilities changes from one organizational entity to another. The Demarcation Point includes the network interconnections and equipment necessary to provide access to the network.

III. General Information

IVTA funds or resources can be used on construction projects only after approval of the IVTA board. The network administrator can only start a construction project after written authorization is received from the member agency and the agency commits, by written authorization, to reimburse IVTA for construction costs. The agency has a period of six months, from the date the IVTA board approved its project, to provide a written authorization to the Network Administrator to proceed with the construction. IVTA funds can be used only after written approval is obtained from all agencies involved in the project.



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IV. Network Administrator responsibility

It is the responsibility of the Network Administrator to request authorization from the IVTA Board before proceeding with any construction project.

The following estimated costs will be presented to the board for project approval:

- Engineering
- City/County permits
- Fiber Optic Cable
- Construction and equipment

V. Authorization by the IVTA Board

The approval of a construction project by the IVTA board authorizes the Network Administrator to use IVTA funds to cover the expenses incurred on engineering, permits, and fiber optic cable.

VI. IVTA's Member Agency Responsibilities

The agency has a period of six months, from the date the IVTA board approved its project, to provide a written authorization to the Network Administrator to proceed with the construction.

VII. Cost Allocation

If the agency provides a written authorization to the Network Administrator during the required six months period, all expenses incurred for engineering, permits and fiber optic cable will be covered using IVTA funds. The agency will not be held responsible for these expenses.

If the agency fails to provide a written authorization to the Network Administrator during the required period, the following may apply:

- Any expenses incurred due to re-engineering of the project are the responsibility of the agency.
- Any expenses incurred due to re-issue of permits are the responsibility of the agency.
- Any other expense incurred due to the project being delayed will be the responsibility of the agency.

Exception: Any expenses incurred due to changes from the original design, which the Network Administrator deems necessary to ensure the integrity and performance of the network, shall be paid for by the IVTA.