Imperial Valley Telecommunications Authority

I.   Policy Statement

It is the policy of the Imperial Valley Telecommunications Network to provide a clear understanding of the network and related systems for ease of communication. The network consists of several different but related facilities and structures located at strategic points throughout the Imperial Valley based upon engineering analysis.

II.   Definitions

- **Backbone System** – The IVTA Backbone system is a very high-speed network that interconnects the different member agencies. The Backbone system is a set of high-speed communications lines using fiber optics or other mediums such as wireless, that local area networks connect to for wide area connectivity and to span distances efficiently. Connections to the backbone take place at a mutually agreed upon location that provides for the interconnection of the IVTA backbone network and the member agency's facilities.

- **Demarcation Point** – The Demarcation Point is that point at which operational control or ownership of communications facilities changes from one organizational entity to another. The Demarcation Point includes the network interconnections and equipment necessary to provide access to the network.

- **Interval/length** – Distance between facilities and structures.

- **Site** – Location of member agencies demarcation point which can be at the agency's building, usually at the entrance facility or telecommunications room; or at a point outside the building at a communications pedestal or a fiber junction box located on a communications pole or other suitable location.

III.   General Information

It is the goal of the Imperial Valley Telecommunications Network to establish policies and procedures to clarify the nature and purpose of the authority. Such information will include legal, technical, financial, and other information related to the pursuit of the authority's goals.

IV.   IVTA Responsibilities

1. Schedule a meeting with the agency, allowing sufficient time to discuss all aspects of the analysis of the demarcation point, which are pertinent.

2. Obtain the agency's signature on the (paperwork) at the conclusion of the meeting and prior to beginning work.
3. If an agency wants to alter engineering recommendations, the IVTA will evaluate, make recommendations and notify the Board that such actions will be taken.
4. The Network Administrator shall review all materials submitted to the Board and make a recommendation.
5. Board action shall be returned to the agency within two weeks after such action is taken.
6. The IVTA network responsibility ends at the demarcation point and does not include the member agencies premises equipments, any third party equipment or in-house wiring.

V.   Agency Responsibilities

1. Complete the (paperwork) form and to return it to the network administrator of the IVTA by the date indicated on the form.
2. Prepare sufficient information to assist the IVTA in developing project plans.
3. Provide the necessary environmental conditions for the installation and maintenance of any equipment that might be required in order to provide the member agency access to the backbone.
4. Allow the IVTA network administrator access to the member agencies premises in order to perform installation and maintenance of the network connection and necessary equipment.